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Recruitment of Trainee Officer (HR), Trainee Officer (PR), Trainee Officer (Law) and Senior Medical Officer using UGC NET Dec-2023/Jun-2024/CLAT(PG)-2024/ MBBS score for NHPC Limited and its Joint Venture (NHDC Limited)

NHPC Limited established in 1975 is a Government of India Navratna Enterprise. The engineering proficiency and expertise of NHPC places it in a leading position in the field of hydropower development in India and neighbouring countries. From a modest beginning with 3 hydro projects, currently, NHPC's total installed capacity as on 31 October,2024 is 7232.90 MW including 1681.70 MW in Joint Venture, comprising 6971.20 MW from 22 Hydro Power Stations, 211.70 MW from five Solar Power Project and 50 MW from a Wind Power Project. NHPC's hydro share of 6971.20 MW comes to about 14.85% of the country's total installed Hydro capacity of 46928.17 MW.

NHPC including its JVs/ Subsidiaries is presently engaged in the construction of 15 projects aggregating to a total installed capacity of 10604 MW, which includes three hydroelectric projects i.e. Subansiri Lower HEP (2000 MW) & Dibang Multipurpose Project (2880 MW) in Arunachal Pradesh and Parbati-II HEP (800 MW) in Himachal Pradesh and six Solar Projects totaling 1290 MW being undertaken under MNRE, CPSU scheme in Gujarat(600 MW), Rajasthan(300 MW) & Andhra Pradesh(100MW), 40 MW Ganjam Solar Project by NHPC, 50 MW floating solar project West Kallada in Kerala, 200 MW grid connected solar project Stage -I, whereas six Hydroelectric projects and one Solar projects are being executed by Subsidiaries / JV Companies of NHPC namely Pakal Dul HE Project (1000 MW), Kiru HE Project (624 MW) & Kwar HE Project (540 MW) in UT of J&K by CVPPL, Ratle HE Project (850 MW) in UT of J&K by RHPCL, Teesta-VI HE Project (500 MW) in Sikkim by LTHPL and Rangit-IV HE Project (120 MW) in Sikkim by JPCL.

In addition Ten projects aggregating to a total installed capacity of 4491 MW are Under Clearance Stage which includes four hydro & two solar projects by NHPC on his own and Four projects (1 in hydro & 3 in solar) in JV mode. Further, Five Hydroelectric projects and Four Pumped Storage Project aggregating to a total installed capacity of 9255 MW are in Survey & Investigation Stage being undertaken by NHPC.

NHPC delivered strong financial performance achieving a Profit After Tax (PAT) of Rs.3,743.94 crore on a standalone basis compared to Rs.3,833.79 crore in the previous year. Total income for financial year 2023-24 was Rs. 10,024.99 crore. Revenue from Operations amounted to Rs.8,404.92 crore.

NHDC Limited (A Joint Venture of NHPC Ltd & Govt. of M.P.) and formally known as Narmada Hydroelectric Development Corporation Ltd., was set up on 1st August 2000 with its Corporate Office at Bhopal. For a better overview of NHDC, you are always welcome to visit our website: www.nhdcindia.com

The Company offers exciting opportunities and challenges to learn and grow. The company fosters excellent working environment and has attractive compensation package. To support its high growth trajectory, Company is looking for High Performing, Dynamic & Achievement-Oriented young Officers with bright academic record to join the organization as:

Table 1-A

Sl. No.	Post / Grade / Pay Scale/ Maximum age as on 30.12.2024	Minimum Qualification & Experience
1.	Trainee Officer (HR) / (E2) / ₹50,000-3%-1,60,000 (IDA) 30 Years	Full time regular two years Post Graduate Degree/Post Graduate Diploma/ Post Graduate Program in Management with specialization in Human Resource/Human Resource Management/Human Resource Management & Labor Relations/Industrial Relations/Personnel Management/Personnel Management & Industrial Relations/Industrial Relations & Personnel Management from recognized Indian University/Institute approved by AICTE. Or Full time regular two years Masters in Social Work with specialization in Personnel Management & Industrial Relations from recognized Indian University / Institute approved by AICTE. Or Full time regular two years Masters of Human Resource and Organizational Developments (MHROD) from recognized Indian University / Institute approved by AICTE. Or Full time regular two years MBA with specialization in Human Resource as major subject from recognized Indian University / Institute approved by AICTE. Candidate must have secured minimum 60% marks or equivalent grade in Master's degree or P.G Diploma/program.
2.	Trainee Officer (PR) / (E-2) / ₹50,000-3%-1,60,000 (IDA) 30 Years	Full time Regular Post Graduate Degree/Post Graduate Diploma of two years duration in Communication / Mass Communication / Journalism / Public Relations qualification from recognized Indian University / Institute approved by AICTE. Candidate must have secured minimum 60% marks or equivalent grade in Master's degree or P.G. Diploma.
3.	Trainee Officer (LAW) / (E2) / ₹ 50,000 - 3% - 1,60,000 (IDA) 30 Years	Full time regular Graduate Degree in Law (Professional) (3 years LLB) Or 5 Years integrated course) with minimum 60% marks or equivalent grade from recognized Indian University / Institute recognized by Bar Council of India.
4.	Sr. Medical Officer / E3) / ₹ 60,000-3%-1,80,000 (IDA) 35 Years	MBBS Degree with Valid Registration. Pass candidates are eligible to apply Experience: Two years' post Internship experience as a Doctor in Govt./PSU or Reputed/ Leading Hospitals/ Organizations/ Industrial Establishments as on last date of receipt of application. The period spent on any educational Courses / PG etc. shall be excluded for counting experience.

Table 1-B

Sl. No.	Name of Post	Company	No. of Vacancies						Post identified as suitable to be held by PwBDs in following categories
			UR	EWS	OBC (NCL)	SC	ST	Total	
1	TO (HR)	NHPC (CYV)	25	08	16	09	06	64	● Cat a - (B, LV) ● Cat b - (D,HH) ● Cat c - (OA,BA,OL,OAL,CP,Dw,AAV,Mdy,SD/ SI without any associated neurological/limb dysfunction, SD/SI with associated limb dysfunction) ● Cat d - (ASD & SLD, MI) ● Cat e - (MD involving Combination of a to d)
		NHPC (BL)	00	00	00	01*	00	01	
		NHDC (CYV)	04	01	00	01	00	06	
2	TO (PR)	NHPC (CYV)	07	01	01	00	01	10	● Cat a – (B, LV) ● Cat c – (OA,BA,OL,BL,CP,LC,Dw,AAV,SD/SI without any associated neurological/ limb dysfunction, SD/SI with associated limb dysfunction) ● Cat d- (SLD)●
3	TO (Law)	NHPC (CYV)	05	01	04	01	01	12	● Cat a-(B, LV) ● Cat b-(HH) ● Cat c-(OL,OA,BA, BL, OAL, BLOA, BLA, CP, LC, Dw,AAV, SD/SI without any associated neurological /limbdysfunction, SD/SI with associated limb dysfunction) ● Cat d-(SLD) ● Cat e-(MD involving Combination of a to d)
4	SMO	NHPC (CYV)	12	02	02	03	02	21	● Cat c-(OA, OL, BL, OAL, LC, Dw, AAV, SD/SI without any associated neurological/limb dysfunction, SD/SI with associated limb dysfunction) ● Cat d-(SLD)● ● Cat e-MD involving combination cat c to cat d
		NHPC (BL)	00	00	01**	00	00	01	
		NHDC (CYV)	03	00	00	00	00	03	
	Total		56	13	24	15	10	118	

CYV- Current Year Vacancy, BL- Backlog Vacancy
*Backlog Vacancy of Advt. No. NH/Rectt/02/2022.
** Backlog Vacancy of NH/Rectt. /02/2021

Table 1-C

Sl. No.	Name of Post	No. of Vacancies						Post reserved for identified disability for PwBDs in following sub-categories
		Grade	Cat a	Cat b	Cat c	Cat d & e	Total	
1	TO (HR)	E-2	01	02	00	00	03	• Cat a - (B, LV) • Cat b - (D,HH)

Sl. No.	Name of Post	No. of Vacancies						Post reserved for identified disability for PwBDs in following sub-categories
		Grade	Cat a	Cat b	Cat c	Cat d & e	Total	
2	SMO	E-3	00	00	01^	01	02	• Cat c-(OA, OL, BL, OAL, LC, Dw, AAV, SD/SI without any associated neurological / limb dysfunction, SD/SI with associated limb dysfunction) • Cat d-(SLD) • Cat e-MD involving combination cat c to cat d (as above)

*No PwBD vacancy for NHDC. ^ Backlog Vacancy of Advt. No. NH/Rectt. /02/2021
Persons with Disabilities belonging to any category for which the post is identified (as indicated in Table 1-B above) can also apply even if no vacancies are specifically reserved for them. Such candidates will be considered for selection for appointment to the post by general standard of merit in the respective category i.e., GEN/EWS/ OBC (NCL)/ SC/ ST.

If the suitable candidates from respective benchmark disabilities (for carried forward vacancy) for the posts reserved for PwBD at Table 1-C are not available then PwBD candidate of other benchmark disabilities may be considered by interchange of category among identified suitable benchmark disabilities and if no suitable PwBD person even by interchange of benchmark disabilities is available, the carried forward reservations will be filled up with other than a person with benchmarked disabilities, as per Govt. of India guidelines.

PwBD candidates applying against a vacancy specifically reserved for them shall be eligible for the benefit of reservation/ concessions, if impairment is not less than 40 % of the relevant disability

Note: Reservation for Persons with Benchmark Disability (PwBD) vacancies is Horizontal.

CATEGORY ABBREVIATIONS USED: B=Blind, LV=Low Vision, D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, BLOA=Both leg & one arm, BLA=Both Legs Arms, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, MDy=Muscular Dystrophy, ASD=Autism Spectrum Disorder (M=Mild, MoD=Moderate), ID=Intellectual Disability, SLD=Specific Learning Disability, MI=Mental Illness, MD=Multiple Disabilities, Spinal Deformity (SD)/ Spinal Injury (SI) without any associated neurological/limb dysfunction or Spinal Deformity (SD)/ Spinal Injury (SI) with associated limb dysfunction.

COMPENSATION PACKAGE:

The company offers attractive compensation package comprising Basic Pay, Dearness Allowance, HRA, Cafeteria Allowance, Performance Related Pay (PRP), Medical Facility, Social Security Benefits including PF, Pension, and Gratuity etc as per company rules in force from time to time.

- Selected candidates as TO(HR), TO(PR) and TO(Law) will be placed in the pay scale of ₹ 50,000-3%-1,60,000 (IDA) (E2) during one year training period. On successful completion of training, the candidates will be absorbed as Officer in



the same scale with probation of one year. The total annual emoluments for the new joinee shall be approx. Rs. 15 Lakh.

- Selected candidates for the post of Senior Medical Officer (E-3) will be placed in the pay scale of Rs. 60,000 - 3% - 1,80,000 (IDA) (E-3) and will be on probation for a period of 01 year from the date of joining. The total annual emoluments for the new joinee shall be approx. Rs. 26 Lakh.

PLACEMENT:

Candidates will be placed at Projects / Power Stations/ Offices including Joint Ventures & Subsidiary Companies of NHPC in various parts of the country or abroad.

SELECTION PROCESS:

- a) The Selection Process consists of marks obtained in the corresponding paper of UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024/ Aggregate of MBBS percentage of Marks, Group Discussion & Personal Interview.
- b) For the post of Trainee Officers, eligible candidates should have qualified and secured a valid score in the corresponding paper of UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024.
- c) For the post of TO(HR) and TO(PR), the candidates who have valid UGC NET Dec-23 and/or UGC NET June-2024 score are eligible to apply. In case, if the candidate(s) has appeared in both the exam of UGC NET Dec-23 and/or UGC NET June-2024, then the candidates are required to submit the best score out of UGC NET Dec-23 and UGC NET June-2024. Hence, it will be the responsibility of the candidate to enter the best score. The score entered by the candidate will only be used to shortlist for further selection process and shall be treated as Final. No representation to change the score at later stage will be considered.
- d) Candidates shall be short-listed for Group Discussion & Personal Interview based on their Marks scored in the corresponding paper of UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024/ Aggregate of MBBS percentage of Marks only and as per the criteria decided by the Management (not more than 05 times of vacancy).
- e) Candidates shortlisted for the Group Discussion and Personal Interview shall be required to submit a consent form for appearing in GD/ Personal Interview as per the notified schedule. Non submission of consent form and non-appearing in GD/PI will lead to cancellation of his/her candidature. Also, the shortlisted candidates will be required to bring the documents as mentioned in their GD/PI call letter.
- f) Weightage to Different Parameters for Selection for empanelment:

For TO(HR), TO(PR) and TO(Law)

For calculation of final score of a candidate for empanelment, the weightages of marks obtained in UGC NET Dec 2023 / Jun-2024 / CLAT (PG)-2024, Personal Interview and Group Discussion is as under:

Parameters	Weightage
UGC NET Dec-2023 / Jun-2024 / CLAT(PG)-2024 score	75%
Combined Score of Group Discussion and Personal Interview	25%

*There will no cut off or qualifying marks for Group Discussion.

Candidates shortlisted for Personal Interview and Group Discussion may have to undergo online/offline Psychometric Assessment, result of which will be used as an input during the interview.

Candidates shall be considered for empanelment if they obtained the qualifying percentage as mentioned below:

Category	Combined Score of P.I. & G.D.
UR / EWS / OBC Candidates	40%
SC / ST / PwBD Candidates	30% (Depending on reservation of vacancies only)

For Senior Medical Officer

Sl. No.	Parameter	Max Marks
1	Qualification	Marks
	i) MBBS Degree	25
	ii) PG Degree after MBBS in related field	10
	iii) PG Diploma after MBBS in related field	05
	(Maximum of 10 Marks will be awarded for relevant additional qualification acquired after MBBS)	
2	Experience	Marks
	i) Minimum Qualifying Service (02 Yrs)	25
	ii) Additional Service in excess of qualifying service period (02 yrs). (02 Marks for each additional year of service subject to maximum 10 marks) Less than 06 months of service shall not be taken into account for counting the experience whereas experience 06 months and above shall be treated as 01 Year of Experience	10
3	Group Discussion & Interview	Marks
	Minimum qualifying marks for GEN/OBC/EWS – 40% of Maximum marks	12
	Minimum qualifying marks for SC/ST/PwBD – 30% of Maximum marks	09
4	Minimum Total Qualifying Marks (out of 100)	
	i) For GEN/OBC/EWS candidates	62
	ii) For SC/ST/PwBD candidates	59

*There will no cut off or qualifying marks for Group Discussion.

Candidates shortlisted for Personal Interview and Group Discussion may have to undergo online/ offline Psychometric Assessment, result of which will be used as an input during the interview.

- f) Candidates who qualify in the combined score of Personal Interview and Group Discussion will only be adjudged suitable for empanelment. However, for the post of Trainee Officers, it is again reiterated that candidates should have qualified in UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024 and in the combined score of Personal Interview and Group Discussion in order to be considered eligible for empanelment. Please note that only UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024 is valid for this recruitment process. UGC NET or CLAT (PG) score of any other year is not valid.
- g) The candidates will submit their preference order (1st and 2nd preference) of company from NHPC and NHDC at the time of applying for the post of TO (HR) and SMO.
- h) Empanelment for the post of TO (HR) and SMO shall be done on the basis of total vacancies and not separately for NHPC & NHDC. Operation of panel shall be done on the basis of option / preference exercised by the candidate at the time of applying.

- i) For the post of TO(HR) and SMO, once a candidate gets offer from either NHPC or NHDC, based on his first or second preference, on the basis of available vacancies, her/his candidature for other organization may automatically be treated as cancelled, even if she/he declines the offer/ does not join the organization. The Offer is issued to the candidate for NHPC or NHDC (as applicable), on the basis of number of vacancies and rank in overall merit. The offer issued shall be withdrawn and cancelled in case the candidate does not wish to join NHPC or NHDC (as applicable) or decline the offer. No request for change of company/ organization shall be entertained.
- j) Securing the minimum total qualifying marks for respective categories enumerated in the selection criteria does not confer any right or claim by the candidates for consideration for final selection, as the same is related to number of positions, reservation position, relative composite merit applicable for each category, candidates meeting the notified eligibility criteria/other parameters, documents found in order upon verification and other conditions specified in the advertisement.
- k) In case more than one candidate secures the same mark, the candidate with older date of birth (elder in age) shall be considered for deciding place in the merit list.
- l) The offer of appointment shall be issued to the suitable candidates in the order of category wise merit and based on the requirement. Selected candidates shall be notified through their registered Email.

Table 1-D

Sl. No.	Posts Name	Qualifying Exam	Corresponding Paper Code
1.	TO (HR)	UGC NET Dec 2023 / June 2024	Subject Code-55 (Labour Welfare / Personnel Management/ Industrial Relations/ Labour and Social Welfare/ HR Management))
2.	TO (PR)	UGC NET Dec 2023 / June 2024	Subject Code 63 – (Mass Communication & Journalism)
3.	TO (Law)	CLAT(PG)-2024	CLAT(PG)-2024

RESERVATIONS AND RELAXATIONS:

- 01 Reservation for SC / ST / OBC (Non-Creamy Layer) / PwBD (degree of disability 40% or above) will be as per the Govt. Norms & Directives.
- 02 No registration fee will be charged from SC/ST/PwBD/Women/Ex.SM category candidates.
- 03 The OBC category candidates who belong to “CREAMY LAYER” are not entitled for OBC concession and such candidates have to indicate their category as “GENERAL”. The OBC (Non Creamy Layer) category candidates are required to submit requisite certificate (latest) in the prescribed format, issued by Competent Authority as prescribed by the Government of India, at the time of further selection process, if called for the same. The certificate must be issued within 06 months from the date of closing of online application.
- 04 For the post of Trainee Officers, SC/ ST and PwBD (Persons with Benchmark Disabilities) candidates with 50% marks in qualifying examination are eligible to apply.
- 05 The upper age limit is relaxable by 5 years for SC/ ST, 3 years for OBC (Non- creamy layer). It is relaxable by 10 years for PwBD-General, 13 years for PwBD–OBC and 15 years for PwBD-SC/ST candidates.
- 06 The upper age limit is relaxed by 5 years for the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during 01.01.1980 to 31.12.1989.
- 07 The relaxation of age for Ex-servicemen shall be as per Government guidelines.
- 08 Candidates seeking reservation as SC/ST/OBC (Non-Creamy Layer)/ Person with Disability (PwBD) (degree of disability 40% or above) will have to upload Certificate only in the prescribed proforma meant for appointment to posts under the Government of India from the designated Authority indicating Caste, the Act/Order under which the caste is recognized as SC/ST/OBC (Non-Creamy Layer) and the village/town the candidate is ordinarily resident of.
- 09. Candidates seeking reservation under EWS will have to submit an income & asset certificate issued by a Competent Authority. The closing date for submitting income & asset certificate by the candidate will be treated as the closing date of online application. The prescribed format and the Competent Authority have been given in the Department of Personnel & Training Office Memorandum No. 36039/1/2019-Estt (Res) dated 31.01.2019.

SERVICE AGREEMENT/ SURETY BOND:

The selected candidates for the post of Trainee Officers, will be required to execute a service agreement/ Surety bond to successfully complete a minimum period of four years of service in the Company including the period spent on training. The amount of bond is INR 4,00,000/- plus applicable GST for UR/EWS/OBC (NCL) candidates and INR 2,00,000/- plus applicable GST for SC/ST/PwBD candidates.

HOW TO APPLY:

- 1. Only candidates who have valid UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024 score/ MBBS Degree with UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024/ MBBS Registration Number can register online in NHPC's website www.nhpcindia.com against advertisement number NH/Rectt/05/2023-24.
- 2. Candidates are advised to carefully read the full advertisement for details of age/educational qualification and other eligibility criteria before filing application for the appropriate post.
- 3. Candidates belonging to UR/EWS/OBC (NCL) category are required to pay a non-refundable fee of 600/- plus applicable Taxes (i.e. Rs.708/-). Bank Charges/Processing charges including GST (if any) shall be extra and to be borne by the candidate. Fee once paid will not be refundable under any circumstances. Candidates are therefore requested to verify their eligibility & correctness of information on Application Form before paying the registration fee.
- 4. The SC/ST/PwBD/Women/Ex.Servicemen category candidates need not pay the registration fee.
- 5. Read the instructions carefully and fill in the On-line application form giving accurate information including the UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024 / MBBS Registration Number. After filling it, system will generate a Unique Registration Number.
- 6. Candidates should keep ready scanned copies of their certificates in PDF format in a separate file as given in step no. 4 under head “STEPS FOR APPLYING” of 100 to 400 KB each. Passport size color photograph and signature in JPEG format of less than 50 KB size and 25 KB size, respectively. The scanned copies of certificates should be readable otherwise candidature shall be treated as rejected.
- 7. **Candidates can visit the online registration site from 1000 hours of 09 December, 2024 to 1700 hours of 30 December, 2024.**

STEPS FOR APPLYING:

- Step-1: Log on to www.nhpcindia.com & click on Career with us.
- Step-2: Read all instructions given on the website.
- Step-3: Fill the Online application form with relevant details and submit.
- Step-4: Scanned copies of following documents should be kept ready by the candidate before applying online registration for attachment:
 - (a) Matriculation / Secondary School Certificate as proof of date of birth.
 - (b) Complete set of mark sheets / certificates in support of qualification i.e. XII, Graduation and Post-Graduation (if applicable).
 - (c) Caste Certificate should be in format prescribed by the Government of India. In case of OBC candidates, the community certificate should have been issued by the competent authority/ notified authority within 6

- months for OBC (if applicable) at the time of registration.
- (d) Disability certificate issued by competent authority (if applicable).
 - (e) Certificate from the Principal stating that the candidate has passed the course on full time / regular basis certified by the university / Institution from where they have obtained the Qualifying Degree.
 - (f) A certificate for conversion of grades / CGPA to percentage of marks shall be based on the procedure certified by the University / Institution from where they have obtained the Qualifying Degree, and
 - (g) Copy of the UGC NET Dec-2023 / Jun-2024/ CLAT (PG)-2024
 - (h) Declaration related to reported medical ailments/ deficiencies/ abnormalities and declared UNFIT by any Govt. authority / PSU during medical examination. (if applicable) (See FAQ)
 - (i) Declaration related to Arrest/ Prosecution / Detention / Conviction/ Debarred / Disqualify by any Public Service Commission from appearing in its examination. (if applicable) (See FAQ)
 - (j) Valid proof of change in name (if applicable)(See FAQ)
 - (k) Copy of MBBS Degree certificate, as applicable.
 - (l) Copy of Experience certificate.(attach all experience certificates as single document)
 - (m) Copy of Internship Certificate
 - (n) Performa of certificate for Employed officials in Armed Forces. (if applicable) (See FAQ)
 - (o) Form of undertaking to be given by candidates apply for Civil posts under Ex-servicemen category. (if applicable) (See FAQ)
 - (p) Certificate of passing MBBS qualifying examination from MCI/NMC for candidates obtained qualification from Foreign University/ Institute. (if applicable)

- Step-5: Candidate should upload scanned copies of their certificates in separate space given in the online application form.
- Step-6: Take out the print of the registration slip / form generated by the system for future reference.

Application registered with invalid UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024 / MBBS Registration Number shall be summarily rejected. Application without complete documents shall not be entertained and shall be rejected. Candidate should not send any document/ certificate or printout of Registration Slip / Form through Post.

Medical Fitness:

Selected candidates should be medically fit as per the extant guidelines of NHPC/NHDC.

Liability to declare

- a.) Candidates with reported ailments, deficiencies or abnormalities and also those with finding of not meeting the physical fitness criteria shall make a declaration to this effect while submitting their application. (See FAQ)
- b.) A candidate found UNFIT for a position during medical examination by any other Government Authority or any other PSU, shall be required to declare his/her medical condition with reasons for being declared “UNFIT”. If the candidate applies / seeks employment/ engagement in the Company, suppression of such information may render the candidature liable for Rejection. (See FAQ)
- c.) Candidates have to necessarily declare in case he/she has been arrested, prosecuted, kept under detention or fined, convicted by the Court of Law for any offence, debarred/disqualified by any Public Service Commission from appearing in its examination. (See FAQ)

GENERAL INFORMATION AND INSTRUCTIONS:

- 01 Only Indian Nationals are eligible to apply.
- 02 Candidates interested in joining the Company against Advertisement No. NH/Rectt./05/2023-24 as Trainee Officer should have appeared in UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024 and having valid UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024 scorecard. For SMO post, candidate should have a valid certificate in MBBS Degree. Final year appearing students are not eligible to apply.
- 03 For the post of Trainee Officers, only UGC NET Dec-2023 / Jun-2024 / CLAT (PG)-2024 is valid for this recruitment exercise. UGC NET / CLAT (PG) score of any other year is not valid.
- 04 For the post of SMO, All qualifications should be from Universities/ Institutions recognized and approved in India. However, In case of qualifications acquired from foreign Institutes/Universities, the same shall be treated at par with qualifications offered by Indian Institutes/Universities provided candidates are able to produce equivalence certificate for such qualifications from the Competent Authority and will submit the certificate of passing the qualifying examination from Medical Council of India/ NMC. The degree of MBBS should be compulsorily registered with UGC/Medical Council of India.
- 05 For eligibility to the post of SMO, the candidates should have obtained the Registration Number from Medical Council of India/NMC/State Medical Council.
- 06 Before applying, the candidate should ensure that he / she fulfils the eligibility and other norms mentioned in the advertisement. If a candidate is shortlisted, based on the information given by him / her and does not fulfill the same / meet the criteria, he / she will not be allowed to join the company or attend the GD/PI process.
- 07 Category (SC/ST/OBC(NCL)/EWS/PwBD), once filled in the online application form will not be changed and no benefit of other category will be admissible later on. The reserved category candidates and EWS/PwBD candidates are required to submit their

- requisite Caste/Tribe/EWS/PwBD certificate in the prescribed format issued by the Competent Authority as prescribed by the Govt. of India.
- 08 Candidate is required to obtain requisite marks / grade in minimum qualification prescribed for the post, taking average of all the semesters / years irrespective of the weightage given to any particular semester / year by Institute / University.
 - 09 Shortlisted candidates will be intimated about the GD/ PI Schedule with detail of date, time and venue through E-mail only.
 - 10 The location and exact venue of the GD/PI shall be conveyed through the communication issued for GD/PI. Any request for change of GD/PI location and venue shall not be entertained.
 - 11 All computations of age requirement/ qualifications shall be done w.r.t. last date of receipt of online application as mentioned in the advertisement.
 - 12 Certificate issued by a Board of Secondary Education for passing Matriculation/Higher Secondary mentioning the date of birth shall be the only acceptable document in support of proof of age.
 - 13 The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/ her right to definitely called for further selection process.
 - 14 Reimbursement of 2nd Class Rail fare/ Ordinary bus fare by the shortest route on production of ticket shall be extended to candidates for appearing in GD/PI provided the distance travelled is not less than 30 kms.
 - 15 No representation will be entertained for relaxation of prescribed criteria in any circumstances.
 - 16 Internal candidates having requisite qualifications are also eligible to apply. They are advised to refer to internal circular before filling up the application.
 - 17 Candidate has to apply Online only. No manual / paper application will be entertained.
 - 18 The date of declaration of result / issuance of Mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account.
 - 19 Candidature of the registered candidate is liable to be rejected at any stage of recruitment process or after selection / joining, in the event of any information, provided by the candidate, is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
 - 20 Candidates are advised to keep their e-mail ID active at least for one year. No change in e-mail ID will be allowed once entered. All future correspondence including issuance of Offer of Appointment (if selected) etc shall be done through e-mail only. Responsibility of receiving, downloading and printing of information, communication etc will be of the candidate. NHPC will not be responsible for any loss of email sent due to invalid/wrong email id provided by the candidate. For any queries, regarding this recruitment exercise, please send email to recttcell2010@nhpc.nic.in with "TO (HR)", "TO (PR)" / "TO (Law)/SMO" - "<Subject>" in the subject line.
 - 21 Candidates employed with Government Departments / PSUs/ Autonomous Bodies have to attach scanned copy of NOC along with testimonials with their application form. In case NOC is not ready till the last date of application form, then they will have to produce it on the date of GD/PI. Failure to produce NOC will lead to cancellation of candidature.
 - 22 A candidate who claims change in name after matriculation on marriage or remarriage or divorce or any other ground. (Please see FAQs)
 - 23 The decision of the Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application, mode of selection, cancellation of the selection process either in part or full, etc. No correspondence will be entertained in this regard.
 - 24 In case of any ambiguity / dispute, arising on account of interpretation in version other than English, English version will prevail.
 - 25 NHPC reserves the right to cancel/modify/restrict/enlarge/alter recruitment process, without issuing any further notice or assigning any reason thereof.
 - 26 NHPC reserves the right to increase / decrease the vacancies as per requirement.
 - 27 Recruitment Process will be as per Company's Policy and Recruitment Rules.
 - 28 Any canvassing, directly or indirectly, by the applicant will disqualify his / her candidature.
 - 29 In case of any dispute, **the competent court at Faridabad / High Court of Punjab and Haryana at Chandigarh**, shall have exclusive jurisdiction.
 - 30 Corrigendum/Addendum/Notice etc. with regard to this advertisement, if any, will be made available on www.nhpcindia.com only. Candidates are advised to refer to the above website periodically for updates. All future communication/ updates related to this advertisement shall be made only through our website www.nhpcindia.com

Important Dates:

Date of Opening of online portal	09 th December, 2024 (10:00 AM)
Last date of Closing of online portal	30 th December, 2024 (05:00 PM)

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